

# Mamie Martin Fund

Scottish Charity No SC01483



## Standards and Ethical Policy

**Following our own values, we ensure that everything we do is done to the highest standards and in line with those set by appropriate expert or governing bodies.**

As a registered charity, the Mamie Martin Fund (MMF) complies with Charity Law, HMRC guidance and guidance as issued by the Office of the Scottish Charity Regulator (OSCR).

MMF is a member of the following organisations:

- Scotland Malawi Partnership
- Scotland's International Development Alliance
- Malawi Scotland Partnership

Recognising that we are dealing with vulnerable people, we have policies that have been agreed by the Board to protect our staff and beneficiaries, including a Protection of Children & Vulnerable Adults Policy.(Safeguarding Policy)

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### **Our Ethical Policy**

MMF actively seeks opportunities to work with external organisations to achieve shared objectives. However, it is vital that we maintain our independence and do not allow external partnerships to bring the name of MMF into disrepute.

We therefore seek, so far as is practical and within the constraints of UK law, initiatives that do not compromise the independent status of MMF and to ensure that the activities of organisations we work with are consistent with our organisational values.

We reserve the right to express our views and/or to comment where we do not believe that the interests of our beneficiaries are being appropriately served.

We make every effort not to knowingly accept or solicit funds from organisations involved in activities which are counter to our values such as weapons manufacture and supply or pornography.

We strive to make our communications accessible to all, where possible, following guidelines from the Office for Disability Issues (<http://odi.dwp.gov.uk/inclusive-communications/channels/publishing.php>). Large print communications are available on request.

### **Working with third parties**

When working with commercial organisations on cause-related or affinity marketing, MMF does not endorse or approve products or companies. In addition, in order to ensure that all of our cause-related promotional materials reflect our values, any endorsement of products must come to the Board for approval.

MMF's database will never be given or sold to any third party in whole or part, nor will a third party be given access to it.

MMF seeks to purchase goods and services which are produced and delivered under conditions that do not involve the abuse or exploitation of any persons, and will seek to ensure that child labour is not used, living wages are paid, working hours are not excessive and no discrimination is practised in the manufacture and/or supplying of such goods and services.

MMF expects suppliers to accept responsibility for labour and environmental conditions under which products are made and supplied and services are provided and to provide a written statement of intent regarding the company's policy, either on their website or directly to MMF.

MMF expects project partners to deliver projects which do not involve abuse or exploitation of any persons and will seek to ensure that child labour is not used, living wages are paid, working hours are not excessive and no discrimination is practised.

### **Policies or procedures relevant to this policy**

MMF Values statement

MMF Code of Conduct (Appendix of Safeguarding Policy)

*With thanks to EMMS International for permission to use their policy as a basis for this, with most of it used unchanged.*

Reviewed Biennially	Board of Trustees
Policy Date	March 2018, March 2020
Next Policy Review Date	March 2022